



Erasmus+

Project Final Report

Kompetencje zawodowe bez granic

2017-1-PL01-KA102-036443

BETWEEN

The Sending Organization

Zespół Szkół Technicznych im. płk Gwidona Langer

The Intermediary Organisation

Euromind Projects SL

AND

The Host Organization

Salesianos Trinidad

Training Programme Dates:

04-06-2018 - 15-06-2018

EUROMIND AS PROJECT PARTNER

1. Profile Description

euroMind is an international training consultancy and VET provider with headquarters in Seville and Úbeda in Andalusia (Spain).

euroMind as a training provider delivers vocational education trainings, general and job-related language courses, VET training-related workshops and study visits, workshops on culture, lifestyle and customs of EU countries as well as classes on skilful and effective job search in the EU.

It promotes and delivers trainings for teaching staff and secures work placements and exchange activities for VET students and graduates enabling at the same time young people and professionals to make the most out of opportunities of competencies & skills development offered by European educational programmes.

euroMind in partnership with Andalusian vocational colleges and companies delivers school based vocational trainings for students of different educational fields, such as: CNC, automation, electricity, renewable energy sources, plumbing, industrial and graphic design, 3D design, ICT, electronics, administration.

euroMind as a VET provider works in partnership with a wide array of private companies in almost all the sectors, such as tourism, business administration, medicine, fashion, hairdressing, health & beauty, physiotherapy, marketing, media, advertising, public relations, tourism, IT, social work, logistics, nursing, construction, geodesy, analytics etc.

2. euroMind experience and expertise

The euroMind possesses extensive experience and expertise in the field of European mobility projects preparation and management which allows it to assist Spanish vocational colleges and governmental institutions with the preparation of project applications, finding trustworthy and competent host partners in Europe for their project participants, teaching and HR staff.

Over last 3 year euroMind has participated as a receiving – host partner in over 60 mobility projects with the participation of a total of 1800 persons: students from technical and vocational schools, university students, graduates, unemployed and teaching and HR staff. These projects involved partners from Poland, Great Britain, Czech Republic, Slovakia, Germany, Portugal, Turkey, Croatia, Italy, Greece, Bulgaria, Lithuania, Latvia, etc. The full list of projects including numbers and titles is available on the euroMind website: www.euromind.es in the Gallery.

euroMind is also responsible for the participants' linguistic, socio-cultural and practical preparation and also, if necessary, for the project administration and management issues.

euroMind has been participating as a sending and host organization in more than 100 projects including Leonardo Partnership, Erasmus Placement and Leonardo Mobility – PLM, VETpro and IVT and Erasmus + projects.

euroMind monitors that all the required documentation is prepared and submitted on time at every stage of the project lifecycle and makes sure that all the partners carry out their responsibilities.

euroMind participates in seminars organised by ECVET team regarding the use of system of transfer of competences and skills in the vocational training. euroMind experts have extensive knowledge in the field, hence they are able to train their partners on how to make use of this system in their projects.

euroMind has an impressive network of partner companies from different economic sectors. More than 400 entities both private and public cooperate with euroMind in Ubeda, Seville and Cracow. This extensive activity is a perfect guarantee that all the students received by euroMind will be successfully placed.

PROJECT PARTICIPANTS' LIST

| Participants' Name | Placement Sector |
|--------------------|--------------------|
| Maciej Bagiński | E-buggy technician |
| Mateusz Białoń | E-buggy technician |
| Michał Cupek | E-buggy technician |
| Kacper Skraba | E-buggy technician |
| Kamil Korecki | E-buggy technician |
| Piotr Grzybek | E-buggy technician |
| Adrian Kiejnig | E-buggy technician |
| Paweł Przybyła | E-buggy technician |
| Szymon Legierski | E-buggy technician |
| Szymon Czyż | E-buggy technician |
| Marcin Niemiec | E-buggy technician |
| Mateusz Haltof | E-buggy technician |
| Grzegorz Wilczek | E-buggy technician |
| Michał Nowicki | E-buggy technician |
| Konrad Szturc | E-buggy technician |



TRAINING PROGRAMME

Host Organization: Salesianos Trinidad

Tutor's name: Francisco Manuel García

1. Description of the host organization

Colegio Salesianos de la Santísima Trinidad is a private school which belongs to the Salesian Congregation. It was founded in 1893. This education establishment, initially situated in the area surrounding the historical centre of Seville, by the time has moved to the heart of the city. The school, in which more than 1600 students are taught, includes primary, secondary and vocational education (where medium and higher level are distinguished). The vocational education refers to more than 600 students. Within the higher level following specialisation are identified: Programming the Mechanical Manufacturing, Electrotechnical Systems, Electronic Items Development, Automotive. When it comes to the medium level, there are Mechanics, Electric and Mechanic Installations, Consumer Electronics, and more. The school represents a long teaching tradition, both in Seville and Spain in general. The newest technology used during the classes corresponds to the study programmed chosen by students. Students are very diverse, as they come from different social groups. Moreover, the school offers a wide range of vocational training courses. They are mostly aimed at unemployed people, in order to help them enter the labour market. Taking into account that Seville is the relevant touristic place worldwide, it requires from its inhabitants a linguistic preparation, specific skills acquisition, better understanding of social and economic issues of other countries as well as experiences within an international environment. This is the reason for the willingness of the school to cooperate with euroMind and receive foreign trainees. The school has also an experience of mobility programs in Ireland, Switzerland, the United States and Italy. In 2007 students attending the vocational training course carried out their placement in Italy and the United Kingdom could take part in traineeships abroad (Da Vinci Program). In the academic year, 2012/2013 similar internships were carried out. By taking part in programmes mentioned above, the school would like to demonstrate its interests in European project and instil that in its students. Since 2006 the school, as well as other centres of the Congregation, has had the quality certification UNE-EN-ISO 9001, issued by Educatia.

2. Description of the training programme and objectives

The training program is divided into 3 stages in accordance to the length of the trainee's stay in the host company

1st Stage

- Getting to know the company tutor and the team
- Getting familiar with the company structure, premises, rules, health and safety procedures
- Getting familiar with the company affairs and projects

- Getting familiar with the extent of the company's business activity: local, regional, national or international
- Providing a brief overview of the tasks and projects the trainee will get involved in
- Getting familiar with the work stand
- Getting to know the programs and applications used by the company
- Getting to know the system of working, timetables and work culture
- Starting to perform job related tasks gradually

After the internship

- Completing training diaries regularly, in particular, taking notes of the tasks delivered and the progress made
- Taking part in Spanish language activities with the aim of breaking the language barrier and improving communication as well as expanding the sector related vocabulary
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of Power Point presentations, Facebook fan page, or a short movie depending on preferences)
- Cultural activities involving getting to know Spanish customs, culture and language

2nd Stage

- The trainee will gradually be introduced to more demanding and more complex tasks that require more responsibility. The trainee will be developing their professional skills further as well as slowly taking up new tasks
- Performing job related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and tasks coming in

After the internship

- Completing training diaries regularly taking notes of the tasks delivered and the progress made
- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of Power Point presentations, Facebook fan page, or a short movie depending on preferences)

3rd Stage

- The trainee will be given more responsibilities and tasks depending on their development and performance review. During the last week of his or her work placement, the trainee should be able to carry out all the tasks envisaged for him or her in the program
- Performing job related tasks assigned to the trainee depending on a daily workload, customers' needs, new projects and tasks coming in

After the internship

- Completing training diaries regularly taking notes of the tasks delivered and the progress made

- Taking part in dissemination activities, the aim of which is to promote the internship on a local, regional and national level (preparation of Power Point presentations, Facebook fan page, or a short movie depending on preferences)
- Round up: sharing experiences, presentation of dissemination activities and handing out certificates

2. Main responsibilities & tasks carried out during the training

- Cutting profiles of the e-buggy according to sketch
- Working on the ends according to sketch in order to adjust them to the other pieces
- Fixing and adjusting the parts with welding and screws
- Carrying out perforation and soldering works
- Assembling of breaks and direction according to the sketch
- Assembling of tyres, median strips and break discs
- Quality control of the steering and brake system, correction if necessary
- Fabrication of the illumination parts according to sketch
- Fabrication of the battery charger according to sketch
- Fabrication of the panel according to sketch
- Fabrication of the wiring according to sketch
- Battery and wiring assembly and connection
- Checking the battery status, charging the battery if necessary
- Fabrication of the fiberglass parts of the chassis strengthened with polyester resin
- Repainting of the surface and edges
- Treating chassis with color
- Assembling of motor wheels
- Engine controller assembly
- Electric part assembly
- Testing the engine controller
- Driving test
- Analysis of the solar panel orientation
- Assembling of the wooden pergola
- Assembling of the solar panel structure
- Assembling of the battery and dimmer
- Installation of wiring and plugs
- Quality control and correction of mistakes

Adrian Kiejnig

Tutor's final note

6 (excellent)

1. Tutor's final evaluation

Absolutely great student. He did all the tasks quickly and correctly. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I consider my trip to Seville to be successful. The place of accommodation was of a high standard. The meals prepared here were very good. I am glad that I could get to know Spanish cuisine because I liked it very much. I am glad that I could meet this city and visit cities such as Cadiz and Granada. The internships that took place at the local Salesian school are very helpful in my profession. I could improve my skills in communicating in English and improve manual work in my profession. Spanish language classes helped me learn new words.



Grzegorz Wilczek

Tutor's final note

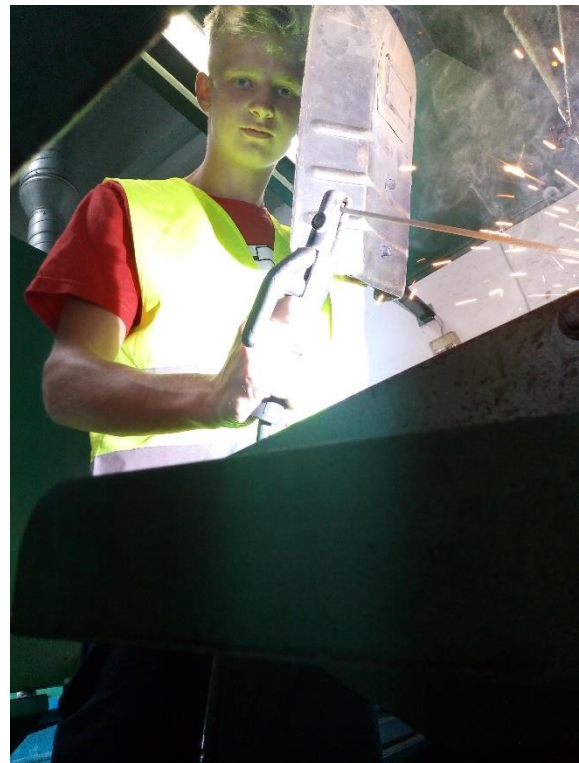
6 (excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and educated. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I am very happy about the practice in Seville. The exercises were matched to our direction. The teachers were very helpful. The atmosphere in workshop was a very good. I've improved my skills. In free time we visited Cadiz, Seville and Malaga. I tasted regional dishes and I got to know the local culture. I recommend to everyone this Erasmus Project.



Kacper Skraba

Tutor's final note

6 (excellent)

1. Tutor's final evaluation

Absolutely great student. He did all the tasks quickly and correctly. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I'm really satisfied about my visit in Spain. During my practices I learnt a lot of things and the tutors was satisfied, they explained me what i need to do in simple words. Our residence was a high standard, we have everything and our cook made a delicious dinner, I learnt something about the history of Andalusia, I had visited cities like Seville, Malaga, Cadiz, it was a great adventure for me and for my friend's as well.



Mateusz Białoń

Tutor's final note

6 (excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and educated. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

The practice in Seville was a great adventure. Our residence was very clean, beds were comfortable, rooms were big enough. Meals were delicious, too. The cook often prepared typical Spanish dishes like Paella and patatas bravas. In the old town of Seville there are lots of interesting monuments. For example, Archivo General de Indias which collects the most important documents of Spanish colonies. Our trip to Cadiz was the first one. The next week we visited Malaga, the most beautiful city, surrounded by mountains. We admired fantastic views from the Castillo de Gibralfaro. In my opinion, Malaga would be a better place for our practices. But Seville is also a nice place to stay. Our practices were a great idea of this Erasmus project. Creating our own vehicle was a great way to learn a good teamwork. The teachers were very kind and helpful. Smiling every time, they didn't blame us for our mistakes. During the whole time of our work I learnt welding. It's a great experience for me. During the first week we had Spanish lessons. Mari, our teacher, was great. Most of us learnt some new words and phrases.



Michał Cupek

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and well believed. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I liked the residence very much, comfort bed, bathroom clean and kitchen full. The food was delicious and tasty.

We visited Cadiz and Malaga. We could see the monuments and spend time on the beach.

On the practices we could build buggy which demanded the skills and commitment.

We had a Spanish course where we learned days of the week, hours and basic words.



Kamil Korecki

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and well behaved. One of the best group we have ever had.

2. Participant's opinion about his/her personal & professional development

During the Erasmus Plus program I learned a lot of interesting and useful things.

During the practical classes I was able to improve my welding and cutting skills and our tutors were very helpful and friendly.

At the Spanish language course I was able to learn new words which were very useful in communication.

I am glad that I could see Seville, learn about its culture, visit the most beautiful parts of the city as well as Cadiz and Malaga, where I saw amazing monuments and relaxed by the sea.

In our residence we had comfortable rooms. This place was very well maintained and meals served here were very tasty.



Piotr Grzybek

Tutor's final note

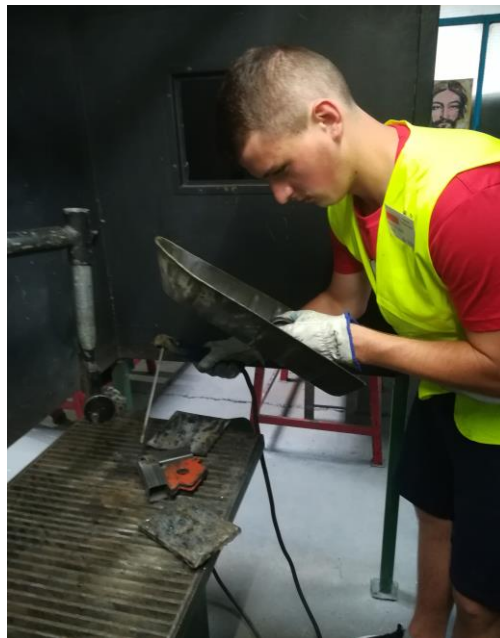
6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Worked quickly and did the task with high quality. One of the best group we have ever had.

2. Participant's opinion about his/her personal & professional development

My visit to Seville was very successful. We had a high standard flat, the fridge was always full and lunches and dinners were very tasty. At the beginning, we got to know the city where we were living and working. I liked the easy and fast public transport very much. Our practices have passed very quickly. There was a nice atmosphere and we didn't have problems with communication in English. The most interesting thing was constructing the vehicle. That we did under the supervise of our tutors. During these two weeks, apart from Seville, we visited Cadiz and Malaga. We got some information about culture and local customs.



Paweł Przybyła

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. He was working hard and did the task quickly. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

Our practices in Spain were very good. I could be tried with traditional Spanish food. It was very tasty. Teachers were friendly and helpful. I could improve my skills in welding. I was fascinated by a buggy project. The accommodation was very cozy and nice. I'm really glad that I could visit Spain.



Szymon Legierski

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. He was doing his task quickly and with good quality. One of the best groups we have ever had.

3. Participant's opinion about his/her personal & professional development

My opinion about Sevilla is very positive. I really liked constructing the E-BUGGY. I learnt welding and painting. The tutors were very helpful.

What is more, I fell in love in Spanish cuisine like seafood and other traditional Spanish dishes.

I really liked two trips to Malaga and Cadiz. The sun was very strong.

Our residence was very cosy, well-equipped and clean.



Szymon Czyż

Tutor's final note

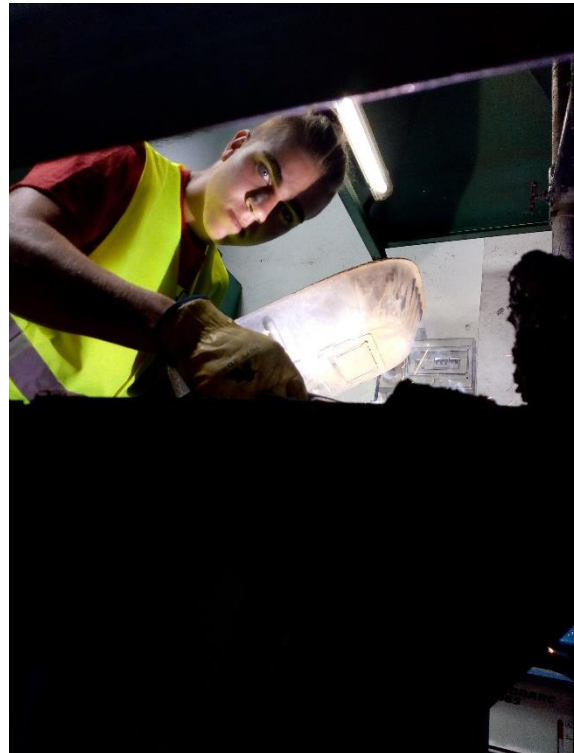
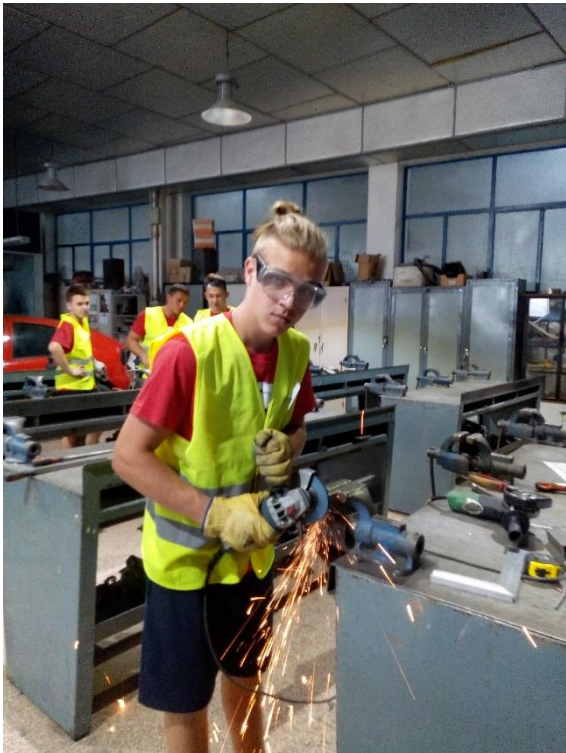
6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and well believed. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I'm very happy because I could have practices in Seville. It was a great chance to see a lot of interesting places and monuments as well as met wonderful people and culture. Our apartment was nice and meals were delicious. At the practices everything was well prepared and ordered. Our tutors were helpful and any given moment. After two weeks here, I may say that I'd like to come.



Marcin Niemiec

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and educated. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

In my opinion, Seville is a very beautiful city. Food was tasty and our apartment was clean. The fridge was full all the time. We had two trips, to Cadiz and Malaga. In my opinion, Malaga is more beautiful than Seville. Our traineeship was cool. I learned to weld, cutting and painting. Our tutors were very friendly and helpful. Personally, I liked the internship very.



Mateusz Haltof

Tutor's final note

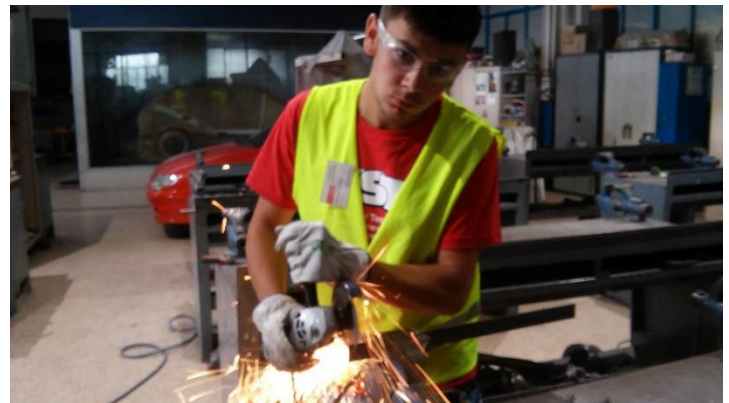
6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and well believed. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

The stay in our premises was successful. We had enough space for ourselves and the food was delicious. In practice, no problems except minor with communication. Besides, the e-Buggy theme was great. Communication in Seville is ideal, and trips to Cadiz and Malaga with visiting monuments of each of the generations were well managed. In general, the practice in Spain was successful.



Michał Nowicki

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard worked quickly and hard. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

In my opinion Seville is a very beautiful city. Food was tasty and our apartment was clean. The fridge was full all the time. We had two trips, to Cadiz and Malaga. In my opinion, Malaga is more beautiful than Seville. Our traineeship was cool. I learnt welding, cutting and painting. Our tutors were very friendly and helpful. Personally, I liked the internship very much.



Konrad Szturc

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. He worked hard and quickly. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

I am very pleased with the opportunity to have an internship in Seville. The subject matter of the project was very interesting and I learned a lot at the beginning. The tutors created a very nice atmosphere and clearly explained the commands. The accommodation had a high standard. The meals were very good in large quantity. I'm glad that I got know Spanish cuisine. I've become acquainted with the history of the Andalusian region. It's many monuments and Culture.



Maciej Bagiński

Tutor's final note

6 (Excellent)

1. Tutor's final evaluation

Absolutely great student. Hard working and educated. One of the best groups we have ever had.

2. Participant's opinion about his/her personal & professional development

My visit to Seville was a great opportunity to see this type of culture for the first time. Different architecture and language was something strange to me. I really enjoyed trips to Malaga and Cadis. I have learned some Spanish words at the language course and I could try Spanish food. I really liked roasted chicken in tomato sauce. The tutors were enthusiastic and very helpful. I was improving my skills in welding, cutting and grinding during the practices.



PROJECT MANAGEMENT

1. Mobility Project Preparation & Induction

Before the arrival of your trainees in Spain, euroMind provided them with the pre-arrival guide, including useful information, local transport & social life, emergency numbers.

euroMind has also arranged Skype meeting with the participants in order to get to know them and to interview them.

After the Skype interview, euroMind created a Facebook group to which all the selected participants were invited, together with their Teachers. This way euroMind Coordinator had constant contact with the target group already before their arrival in Spain.

euroMind took responsibility for preparing Learning Agreements individually for each participant and made sure that all the parties involved signed all the necessary documents.

On the first day after the arrival, euroMind organized the welcome session during which the participants got to know the euroMind team, were reminded about the programme agenda, accommodation rules and dissemination strategy options.

Later on, the participants were taken for a walk around the neighborhood to get to know the area and find out where banks, mail box, workplace, supermarkets, bus station are.

2. Monitoring & Monitoring

In order to make sure that the objectives of the Learning Agreement were going to be achieved and that the participants would be fully integrated in the companies' work culture, the monitoring was delivered by all of the parties involved in the project.

euroMind assigned a Mentor for the group of participant who was responsible for the introduction of the participants to the host organisation. During the training the Mentor delivered monitoring visits to the host organisation in order to revise the tasks of the trainees, their progress as well learn from the first hand the level of satisfaction of both the participants and the training centre Tutor.

The Mentor in cooperation with the Tutor carried out the evaluations of the trainees in the middle and at the end of the training.

After obtaining the results of the half-way through evaluation, the Mentor met the participants to give them the results of this evaluation. The least favourable results were discussed with the

participants in private so that both the Mentor and the trainees had the comfort of sharing the information and exchanging the opinions and finding solutions to some problematic issues.

The Tutor from the host organisation was responsible for helping, informing and guiding and supervising the work done by the participants. The tutor had regular meetings with the participants in order to assess their progress during the training.

euroMind at the end of the programme during the goodbye session handed out evaluation sheets to the participants so that they could assess their stay in Spain, training programme, as well as the work of the euroMind.

euroMind was also available to the participants 24/7 in case of emergency.

3. Communication

EuroMind takes good care of successful communication between host organizations and trainees. Each evaluation of work is aimed at improving the quality of cooperation. Each party is thoroughly checked and assessed and the necessary improvements are introduced. Moreover, euroMind mediates in this tutor-trainee collaboration by translating and solving language-connected complicated matters.

4. Dissemination strategy

euroMind took active part in the process of preparing and dissemination results of the project together with the sending organisation and participants.

While the trainees were in Spain, euroMind involved them in a number of activities the aim of which was to make students monitor and collect all the information related to the progress of their work placements and stay in Spain. The materials produced by the participant would be then used as tools for disseminating results by the school in their country and by the partner in Spain.

The participants could work in groups or individually. On the first day they needed to decide on the form or forms of recording their professional experiences.

As a rule the whole group needed to create a Facebook fun page as it is an effective and quick means of accessing large numbers of people. What is more, it is a form that appeals to young people as they can share their experiences instantly and receive instant feedback, too. The fan page is always linked to the euroMind's Facebook fan page. The sending organisation was also asked to do the same thing.

This way the material produced by the trainees reached bigger audiences and was more effectively disseminated.

Apart from the Facebook fan page, the trainees were encouraged to prepare a video presentation in English which they would be able to use to disseminate the results of the project back home (conferences, meetings with other students, parents, etc.).

euroMind also disseminates the project at a local level. It organises language and cultural exchanges between the international trainees and students from local vocational colleges. During those meetings both Spanish and International students are involved in a number of activities the aim of which is to get to know each other, share experiences related to work experiences and in general their stay in Spain. The students also exchange information about their countries and cultures.

5. Certification

To validate the acquired skills, the trainees, at the end of their stay, received complete proof of their participation in the project by means of several methods of recognition:

- Training Certificate
- Europass Mobility Certificate
- Included in group training
- Spanish Course Certificate



CULTURAL & LINGUISTIC PREPARATION

1. Spanish course: teaching method & participants' outcomes

The group was given very intensive Spanish lessons with our Spanish Teacher. euroMind's teaching methods were very effective as they made learning fun through playing games and creating an enjoyable atmosphere in the class. The Spanish classes can be described by 2 words: dynamic and practical! We used an interactive method of teaching based on learning by practicing. This means that grammar was covered as much as possible by using practical situations. Therefore, speaking and actively using the language is crucial and central in all our activities delivered. After intensive and hard learning the students had a written an exam. All of the participants passed with very good results!



2. Study Visit

Tussam : Tussam is the company in charge of the management of urban public buses and trams in the city of Seville. Currently, it relies on a network of 38 lines owned by Tussam, in addition to a tram line with an itinerary of 300 km. Its fleet is composed of a total of around 389 vehicles and 4 trams. All their buses use biodiesel instead of standard fuels like diesel oil. As a rule of thumb, buses run generally from 6 am to 11.30pm except for the night lines, although each line has its own schedule.



3. Cultural activities, Andalusian cities & places visited during the programme

Seville Tour: Seville is the artistic, cultural, and financial capital of Andalusia region in the southern Spain. The city is a historical masterpiece full of monuments, gardens and flamenco festivals. The city reflects the harmony between different Christian, Jewish and Muslim cultures and religions. As Seville is the capital and the largest city of the autonomous community of Andalusia, it is easy to get lost here, however thanks to the tour organised by euroMind's team, the trainees could admire the city safely and in a pleasant atmosphere. The euroMind coordinator helped our trainees understand the city from a historical and artistic point of view, but also gave them some shopping and eating tips. The group was showed the most attractive places where they could go and grab something to eat, drink, have fun or just relax and hang out.



SUMMARY OF THE PROJECT

euroMind team did their best in order to deliver the best professional and cultural experience to the trainees of the project being always ready to help, give advice and solve any problems or doubts.

The trainees were fully satisfied with their training. They gained much needed professional experience abroad which is highly appreciated and sometimes even specifically asked by today's employers.

We have no doubt that our trainees will use their new knowledge and experience at their current work in their home country or increase their chances at the labour market and dazzle their future potential employers.

Moreover, the trainees learnt the basics of the Spanish language were able to work in a multi-cultural environment and proved themselves with the ability to work individually as well as in a team.

euroMind team was extremely satisfied with the trainees' involvement in the project and personal interest in whatever they participated in.

This project was very successful and we hope to realize other successful projects with Zespół Szkół Technicznych im. płk Gwidona Langerera in the future.

SEVILLA, 15-06-2018

Carlos Hoyo de la Torre
Director



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